

## Skoolie Xpress Mobile Art & Craft Bus Scheduling Policy

At **Skoolie Xpress Mobile Art & Craft Bus**, we strive to provide fun, creative, and engaging art experiences for all participants. To ensure the best service and a smooth experience for all parties involved, we have established the following scheduling policy:

### Booking & Scheduling

- All event bookings must be scheduled at least **2 weeks** in advance to ensure availability and proper preparation.
- A non-refundable deposit is required at the time of booking to secure your event date. The remaining balance is **due 48 hours** before the scheduled event.
- Bookings are available on a first-come, first-served basis. Your event date is not confirmed until we receive your deposit.

### Cancellation & Rescheduling

- If you need to cancel or reschedule your event, please provide at least **7 days' notice**.
- If canceled with **7 days' notice** or more, your deposit can be applied toward a future booking.
- Cancellations made with less than **7 days' notice** will result in forfeiture of the deposit.
- Events may be rescheduled once without penalty if proper notice is given.

### Weather & Emergency Cancellations

In the case of severe weather, unsafe conditions, or unforeseen emergencies, **Skoolie Xpress** reserves the right to reschedule or cancel an event. Every effort will be made to work with you to reschedule it for the earliest available date.

### Late Arrivals & Event Start Time

- Please ensure that your event begins at the scheduled time. Any delays caused by the client or participants may result in a shortened event duration.
- If the **Skoolie Xpress Mobile Art & Craft Bus** arrives late due to unforeseen circumstances, the event time will be adjusted accordingly, or additional time will be offered when possible.

### Minimum & Maximum Participants

A **minimum of 8** and a maximum  of participants may apply, depending on the type of event. This will be discussed and confirmed at the time of the booking.

### Contact for Scheduling

For questions, scheduling, or rescheduling, don't hesitate to get in touch with us at:

 [stacy.anderson@skooliexpress.com](mailto:stacy.anderson@skooliexpress.com)

 **910,424.0793**